



CITY OF CHANDLER

Staff Report

PROJECT: City of Chandler Sign Ordinance Amendment

DATE: **Planning and Zoning Public Hearing: 5/05/2015**
City Council Public Hearing: 5/12/2015

REQUEST: Hold Public Hearing
Review and Act on Ordinance #O-051215

STAFF REVIEW: This Ordinance revision attempts to address two sign issues. They are:

1. Clarifying the definition of Vehicle Signs and their exemption.
2. Allowing for the full time use of Feather Banner Flags with conditions.

1. Vehicle Signs





Vehicle signs stationed on Hwy 31 are primarily used to advertise houses for rent. Residential real estate signs are restricted to the property which is for rent and are restricted to 6 sq. ft. However, the sign ordinance exempts vehicle signs. The current definition of vehicle signs has caused questions as to what signs are exempt under this definition.

Current Wording of Ordinance

Sec. 3.09.008 Exempt Signs

The following signs are exempt from the requirements of this article:

(7) Vehicle sign. Signs displayed or used on vehicles and trailers, **unless the vehicle or trailer is permanently stationed or regularly used at a fixed location to serve the same or a similar purpose of a permanent or portable sign.** A sign displayed or used on a vehicle or trailer that is not registered shall be presumed to be permanently stationed and therefore not exempt from the requirements of this article.

Words like “permanently” and “regularly used” are vague poorly defined words resulting in a hard to enforce ordinance.

Proposed Wording of Ordinance

Sec. 3.09.008 Exempt signs

The following signs are exempt from the requirements of this article:

(7) Vehicle sign. Signs displayed or used on vehicles and trailers in a non-residentially zoned district **while either used on**

a daily basis in the commission of the resident business or parked for a period of eight (8) hours or less in a legally marked public parking space at a business which is open for patronage. In addition to vehicle signs displayed or used on vehicles and trailers in a residentially zoned district if the owner of the vehicle is a resident, visitor or contractor of the resident of the property.

2. Feather Banner Flags



Current Wording of Ordinance

Current Ordinance does not directly address these banner flags and treats them as flags used in a special promotion that can be used for up to 20 days a year. However, that is not how they are being used currently in Chandler. The most common use of these flags is to indicate when a vendor business is open or when a seasonal menu item is available. They are also used as the current ordinance allows which is for a grand opening or special promotion.

The proposed ordinance would allow one Feather Banner Flag to be used per business or tenant that does not have a permanent freestanding sign with restrictions. The restrictions proposed are as follows:

1. Feather banner flag must be brought in at the close of business on a daily basis.
2. The flag must be kept in good condition (not tattered or faded).
3. The flag may not be placed in a visibility triangle or in the right of way.
4. The flag must be located on the property which contains the business or tenant.
5. The pole and flag may not be taller than 12 feet or the flag wider than 30 inches.

Proposed Wording of Ordinance

Sec. 3.09.037 Banner, Feather Banner Flag or Coroplast Sign

(1) A banner or coroplast sign attached to a wall or facade shall be permitted as long as it complies with the following requirements:

- 1) One banner or coroplast sign, with a maximum of 48 square feet mounted to the building, shall be allowed per tenant per street frontage with an unlimited timeframe. If the building is a multi-tenant building the tenant banner may only be in front of the tenant space.
- 2) All four corners of a banner or coroplast sign shall be securely attached to the wall or facade of the principal building. Banners or coroplast signs are not allowed to be placed on fences, on pole signs, or be freestanding unless otherwise permitted in this article.
- 3) A banner or coroplast sign may be used by a religious institution without time restrictions and may be freestanding or wall mounted.

(2) One (1) Feather Banner Flag may be flown per business or tenant that does not have a permanent freestanding sign without a limit on the number of calendar days used subject to the following conditions:

- a. The flag must be brought in at the close of business on a daily basis.
- b. The flag must be kept in good condition (not faded or tattered).
- c. The flag may not be placed in a visibility triangle or in the right of way.
- d. The flag must be located on the property which contains the business.
- e. The pole and flag may not be taller than 12 feet or the flag wider than 30 inches.

RECOMMENDED ACTION:

The Planning and Zoning Commission met on 5/5/15 and held a public hearing in which there was no attendants. They reviewed the proposed ordinance and recommended that the ordinance be adopted as written.

Review and act on Ordinance #O-041015 adopting an amendment to Article 3.09 Signs

CITY CONTACT:

John Taylor, City Administrator

ATTACHMENTS:

Ordinance O-051215

ORDINANCE NO. O-051215

AN ORDINANCE AMENDING ARTICLE 3.09 SIGN REGULATIONS OF THE CITY OF CHANDLER CODE OF ORDINANCES REGULATING OUTDOOR SIGNS LOCATED WITHIN THE CITY OF CHANDLER, TEXAS, AND ITS ETJ PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A PENALTY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City of Chandler, Texas finds it is in the best interest of its citizens and promotes the health, safety and welfare of the public of the City of Chandler and its citizens to regulate outdoor signs;

WHEREAS, it is the city's intent to enact a comprehensive system of reasonable, effective, consistent, content-neutral, and nondiscriminatory standards and requirements for signs within the city and its extraterritorial jurisdiction;

WHEREAS, it is the city's intent to preserve and protect the public health, safety and welfare of the citizens of the City of Chandler and to balance public and private objectives by allowing adequate signage for business identification, to maintain and enhance the aesthetic environment and the city's ability to attract sources of economic development and growth;

WHEREAS, it is the city's intent to improve pedestrian and traffic safety; to protect property values, the local economy, and the quality of life by preserving and enhancing the appearance of the streetscape which affects the image of the City of Chandler; and to enable the fair and consistent enforcement of these sign regulations;

WHEREAS, the city adopted the current sign ordinance through Ordinance O-041012 and now finds it is in the best interest of the citizens of Chandler to amend this ordinance;

OW, THEREFORE, BE IT ORDAINED by the City Council of the City of Chandler, Texas: The existing Article 3.09 of the Chandler Code of Ordinances be amended with the following:

Sec. 3.09.008 Exempt signs

The following signs are exempt from the requirements of this article:

- (7) Vehicle sign. Signs displayed or used on vehicles and trailers while either used on a daily basis in the commission of the resident business or parked in a legally marked public parking space at a business which is open for patronage for eight (8) hours or less. This exemption does not apply to signs displayed or used on vehicles or trailers permanently stationed or regularly used at a fixed location to serve the same or a similar purpose of a permanent or portable sign. A vehicle or trailer shall be considered to be permanently stationed and

therefore not exempt from the requirements of this article if: it is not parked at a business which is open for patronage, not parked in a legally marked parking space, not used on a daily basis in the commission of the resident business, or parked at the same business for a period greater than eight (8) hours. If these conditions are not adhered to then the sign is not exempt and will be regulated through the ordinance.

Sec. 3.09.037 Banner, Feather Banner Flag or Coroplast Sign

(1) A banner or coroplast sign attached to a wall or facade shall be permitted as long as it complies with the following requirements:

- 1) One banner or coroplast sign, with a maximum of 48 square feet mounted to the building, shall be allowed per tenant per street frontage with an unlimited timeframe. If the building is a multi-tenant building the tenant banner may only be in front of the tenant space.
- 2) All four corners of a banner or coroplast sign shall be securely attached to the wall or facade of the principal building. Banners or coroplast signs are not allowed to be placed on fences, on pole signs, or be freestanding unless otherwise permitted in this article.
- 3) A banner or coroplast sign may be used by a religious institution without time restrictions and may be freestanding or wall mounted.

(2) One (1) Feather Banner Flag may be flown per business or tenant that does not have a permanent freestanding sign without a limit on the number of calendar days used subject to the following conditions:

- 1) The flag must be brought in at the close of business on a daily basis.
- 2) The flag must be kept in good condition (not faded or tattered).
- 3) The flag may not be placed in a visibility triangle or in the right of way.
- 4) The flag must be located on the property which contains the business.
- 5) The pole and flag may not be taller than 12 feet and the flag may not be wider than 30 inches.

Severability. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, subsections, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, subsection, or section of this Ordinance shall be declared unconstitutional by the judgment or decree of any court of competent jurisdiction, such unconstitutionality or illegality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, subsections, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional or illegal phrase, clause, sentence, paragraph, subsection, or section.

Repealer. Any and all Ordinances of the City of Chandler, Texas in conflict with the provisions of this Ordinance shall be, and the same are hereby repealed, and all other provisions of the Ordinances of the City of Chandler not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Penalty. Any person, firm, or corporation found guilty of violating any of the provisions of this division shall be subject to a fine of not more than the maximum fine as provided for in Section 1.01.009 of the City of Chandler Code of Ordinances together with the costs of such prosecution. Each day during which a violation continues shall be a separate offense.

Effective Date. This Ordinance shall take effect immediately from and after its passage and its publication as required by law.

PASSED and APPROVED by the City Council of the City of Chandler, Texas this _____ day of _____, 2015.

APPROVED BY:

Ann Hall, Mayor

ATTEST:

Shirley Parmer, City Secretary



CITY OF CHANDLER

Staff Report

PROJECT: 2015 Chip Seal Program

DATE: CC: 5/12/15

REQUEST: Consider and act on approving a Purchase Order for a specific amount for Reynolds and Kay to complete the 2015 Group Seal Coat Program in Chandler.

OVERVIEW: Council held a continued work session on the 2015 Street Program on February 3, 2015, and heard a presentation by Allen Ross, an engineer with Schaumburg & Polk (SPI) on a proposed chip seal program. On February 10, 2015, the Council approved entering into an inter-local agreement with the City of Gladewater for the purpose of purchasing construction services for seal-coat operations on streets in the City of Chandler. The Council also approved entering into an agreement with SPI to provide engineering services for the 2015 seal coat project.

After going out to bid the City of Gladewater has awarded the Group Seal Coat Program contract to Reynolds & Kay, Ltd. The total contract amount for the multi-city program was \$376,885.96.

Attached is a copy of the bid proposal and the Schedule of Values that breaks down all of the values per City. The bid from Reynolds & Kay, Ltd. for the portion of work to be completed in Chandler is \$70,593.70.

The City of Chandler approved a not to exceed amount of \$50,000 of which \$42,755 was for construction related to this project and \$7,245 was for engineering. The total square footage was to be dependent on the final price per square yard that was contracted for.

The following are the list of streets that were originally contemplated for seal coat (chip seal) in the 2015 Seal Coat Program, along with the proposed changes to reduce the square yardage:

- ~~1. Main St. (SH 31 to City Limits) 10,800 Square Yards~~

1. Main St. (SH 31 to Two Street)	4100 Square Yards
2. Main St. (W. Third to Broad)	2,200 Square Yards
3. M.A. Wallace St. (3 rd St. to Broad)	1,000 Square Yards
4. Magnolia St. (Broad to End)	1,500 Square Yards
5. Azalea St (Magnolia to Oak)	630 Square Yards
6. Oak St. (Azalea to Dogwood)	290 Square Yards
7. Dogwood St. (Oak to Magnolia)	630 Square Yards
8. Briarcrest St. (Concrete App. to End)	1,840 Square Yards
9. Stoneridge St. (Briarcrest to End)	<u>800 Square Yards</u>
Total:	19,690 Square Yards
New Total	10,790 Square Yards

The above list proposes two recommended changes to the original list of streets in order to get into the budgeted amount.

First would be to shorten West Main Street (North of SH 31) to include only from SH 31 to Two Street, rather than going out to the city limit line. This would result in a savings of approximately \$24,600. $\$70,593.70 - \$24,600 = \$45,993.70$, which is still \$3,238.70 over the budgeted amount.

The second proposed change would be to eliminate that section of West Main Street south of SH 31 (from west Third to Broad Street). This would result in additional savings of approximately \$2,700, thus bringing the construction total down to \$43,293 which is only \$538 over our not to exceed budget of \$42,755.

RECOMMENDED ACTION:

Consider and act on approving a Purchase Order for \$43,293 for Reynolds and Kay to complete the 2015 Group Seal Coat Program in Chandler. This will result in going over the not to exceed number by \$538.

CITY CONTACT:

John Taylor, City Administrator
Jon Hall, Public Works Director

ATTACHMENTS:

Engineer letter of recommendation
Bid Proposal and the Schedule of Values

May 4, 2015

John Taylor, City Administrator
City of Chandler
P.O. Box 425
Chandler, TX 75758

Re: Seal Coat Program
Purchase Order Request

Mr. Taylor:

The City of Gladewater has awarded the Group Seal Coat Program contract to Reynolds & Kay, Ltd. The total contract amount awarded to Reynolds & Kay, Ltd. is \$376,885.96. I have attached a copy of the bid proposal and the Schedule of Values that breaks down all of the values per City. The Engineer's Opinion of Probable Cost for the City of Chandler was \$70,855.64. The bid from Reynolds & Kay, Ltd. (the Contractor) for the portion of work to be completed in Chandler is \$70,593.70.

The City of Chandler has budgeted \$41,400 for construction related to this project. It has been discussed that the construction activities planned for West Main Street (North of SH 31) be shortened to include only from SH 31 to Two Street. This would result in a savings of approximately \$24,600. $\$70,593.70 - \$24,600 = \$45,993.70$, which is still over the budgeted amount.

The City could also eliminate that section of West Main Street south of SH 31 (from SH 31 to Broad Street). This would result in additional savings of approximately \$2,700, thus bringing the construction total down to \$43,293.

If the City must stay with the budgeted number of \$41,400, then SPI will work with the Contractor to stay within that budget. There are other streets that could be eliminated, but only Wallace Street (approximately \$3,500) makes sense since the other streets are connected and part of two separate neighborhoods.

Please place an item on your council agenda to consider and take action to award a Purchase Order in the amount of \$41,400, or other amount that the City feels comfortable undertaking in this project. SPI will work with the Contractor such that the purchase order amount will not be exceeded. I am available to discuss this with you at any time.

Sincerely,
Schaumburg & Polk, Inc.
TBPE Firm No. 000520



Allen R. Ross, P.E.
Executive Vice President

Attachments: Bid Proposal
 Schedule of Values
 Bid Tabulation

CITIES OF GLADEWATER, WHITE OAK, KILGORE AND CHANDLER, TEXAS
GROUP SEAL COAT PROGRAM

ITEM	QUANTITY	UNIT	DESCRIPTION & UNIT PRICE (FILL IN UNIT PRICE IN SCRIPT & NUMBERS)	TOTAL PRICE
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GENERAL BID ITEMS

1.	1	LS	CONTRACTOR MOBILIZATION, BONDS AND INSURANCE ALL IN ACCORDANCE WITH THE PLANS & SPECIFICATIONS. THE SUM OF <u>THIRTEEN THOUSAND</u> DOLLARS & <u>NO</u> CENTS Lump Sum (\$ <u>13,000⁰⁰</u>)	<u>13000⁰⁰</u>
2.	273	STA	EDGE BLADE ALL STREETS WITH NO CURB AND GUTTER PER TXDOT ITEM 316 IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS. THE SUM OF <u>NINE</u> DOLLARS & <u>NO</u> CENTS Per Station (\$ <u>9⁰⁰</u>)	<u>2475⁰⁰</u>
3.	40349	GAL	ONE COURSE SURFACE TREATMENT ASPHALT (AC 20 5TR), SUPPLIED AND APPLIED, PER TXDOT ITEM 300/316, AT THE RATE OF 0.35GAL/SY, IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS. THE SUM OF <u>FIVE</u> DOLLARS & <u>60</u> CENTS Per Gallon (\$ <u>5⁰⁰</u>)	<u>202,745⁰⁰</u>
4.	975	CY	ONE COURSE SURFACE TREATMENT AGGREGATE (Ty FB Gr 4) SUPPLIED AND APPLIED PER TXDOT ITEMS 302/316, AT THE RATE OF 1CY/120SY, IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS. THE SUM OF <u>NO BID</u> DOLLARS & CENTS Per Cubic Yard (\$ _____)	_____
5.	242	LF	REFLECTIVE PAVEMENT MARKINGS (24" STOP BAR) Type II, PER TXDOT ITEM 666, IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS. THE SUM OF <u>FOUR</u> DOLLARS & <u>FIFTY</u> CENTS Per Linear Foot (\$ <u>450</u>)	<u>1089⁰⁰</u>

CITIES OF GLADEWATER, WHITE OAK, KILGORE AND CHANDLER, TEXAS
GROUP SEAL COAT PROGRAM

ITEM	QUANTITY	UNIT	DESCRIPTION & UNIT PRICE (FILL IN UNIT PRICE IN SCRIPT & NUMBERS)	TOTAL PRICE
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6. 32494 LF REFLECTIVE PAVEMENT MARKINGS (4" YELLOW)
Type II, PER TXDOT ITEM 666, IN ACCORDANCE WITH
THE PLANS AND SPECIFICATIONS, THE SUM OF

NO DOLLARS &
THIRTY FOUR CENTS
Per Linear Foot
(\$ 0.34)

11047.96

7. 31 EA TRAFFIC BUTTON BLUE REFLECTIVE () Type II-A-A,
PER TXDOT ITEM 672, IN ACCORDANCE WITH THE
PLANS AND SPECIFICATIONS, THE SUM OF

NINE DOLLARS &
NO CENTS
Per Each
(\$ 9.00)

279.00

GENERAL BID ITEMS:

TOTAL BID (SUM ITEMS 1-7)

N/A

ALTERNATE BID ITEM

A1 975 CY ONE COURSE SURFACE TREATMENT AGGREGATE
(Ty PL Gr 4) SUPPLIED AND APPLIED PER TXDOT
ITEMS 302/316, AT THE RATE OF 1CY/120\$Y, IN
ACCORDANCE WITH THE PLANS AND
SPECIFICATIONS, THE SUM OF

ONE HUNDRED FIFTY DOLLARS &
NO CENTS
Per Cubic Yard
(\$ 150.00)

146,250.00

TOTAL ALTERNATE BID ITEM A1

146250.00

TOTAL BID (SUM ITEMS 1-3 & 5-7)

230635.96

TOTAL BID (SUM ITEMS 1-3 & 5-7 PLUS A1)

376,885.96

Group Seal Coat Program
Contractors Schedule of Values
(Attachment to Bid Form)

ITEM	DESCRIPTION <small>(FILL IN PRICE IN NUMBERS ALONG WITH TOTAL)</small>	TOTAL PRICE
City of Gladewater		
1.	CONTRACTOR MOBILIZATION	<u>4284.80</u>
2.	EDGE BLADE STREETS WITH NO CURB AND GUTTER	<u>1107.00</u>
3.	ONE COURSE SURFACE TREATMENT - ASPHALT	<u>66815.00</u>
4.	ONE COURSE SURFACE TREATMENT - AGGREATE	<u>47700.00</u>
5.	REFLECTIVE PAVEMENT MARKINGS - 24" STOP BAR	<u>337.50</u>
6.	REFLECTIVE PAVEMENT MARKINGS - 4" YELLOW MARKINGS	<u>5936.80</u>
7.	TRAFFIC BUTTON - BLUE REFLECTIVE	<u>45.00</u>
	CITY OF GLADEWATER TOTAL	<u>126246.10</u>
City of White Oak		
1.	CONTRACTOR MOBILIZATION	<u>2225.60</u>
2.	EDGE BLADE STREETS WITH NO CURB AND GUTTER	<u>-0-</u>
3.	ONE COURSE SURFACE TREATMENT - ASPHALT	<u>34710.00</u>
4.	ONE COURSE SURFACE TREATMENT - AGGREATE	<u>25200.00</u>
5.	REFLECTIVE PAVEMENT MARKINGS - 24" STOP BAR	<u>67.50</u>
6.	REFLECTIVE PAVEMENT MARKINGS - 4" YELLOW MARKINGS	<u>-0-</u>
7.	TRAFFIC BUTTON - BLUE REFLECTIVE	<u>45.00</u>
	CITY OF WHITE OAK TOTAL	<u>62,248.10</u>
City of Kilgore		
1.	CONTRACTOR MOBILIZATION	<u>4014.40</u>
2.	EDGE BLADE STREETS WITH NO CURB AND GUTTER	<u>630.00</u>
3.	ONE COURSE SURFACE TREATMENT - ASPHALT	<u>62600.00</u>
4.	ONE COURSE SURFACE TREATMENT - AGGREATE	<u>45150.00</u>
5.	REFLECTIVE PAVEMENT MARKINGS - 24" STOP BAR	<u>256.50</u>
6.	REFLECTIVE PAVEMENT MARKINGS - 4" YELLOW MARKINGS	<u>5057.16</u>
7.	TRAFFIC BUTTON - BLUE REFLECTIVE	<u>92.00</u>
	CITY OF KILGORE TOTAL	<u>117,798.06</u>
City of Chandler		
1.	CONTRACTOR MOBILIZATION	<u>2475.00</u>
2.	EDGE BLADE STREETS WITH NO CURB AND GUTTER	<u>798.00</u>
3.	ONE COURSE SURFACE TREATMENT - ASPHALT	<u>38620.00</u>
4.	ONE COURSE SURFACE TREATMENT - AGGREATE	<u>28200.00</u>
5.	REFLECTIVE PAVEMENT MARKINGS - 24" STOP BAR	<u>427.50</u>
6.	REFLECTIVE PAVEMENT MARKINGS - 4" YELLOW MARKINGS	<u>34.00</u>
7.	TRAFFIC BUTTON - BLUE REFLECTIVE	<u>99.00</u>
	CITY OF CHANDLER TOTAL	<u>70,593.70</u>
	GRAND TOTAL *	<u>376,885.96</u>
	* MUST EQUAL TOTAL BID	

City of Gladewater
Group Seal Coat Program
With Likely Piggybacking for Cities of Chandler, Kilgore & White Oak
Bid Tabulation
April 14, 2015

GENERAL BID ITEMS		EOPCC		Reynolds & Kay, Ltd.		L S Equipment Co., Inc.		Oldcastle Pavement Solutions, LLC		Pavecon, Ltd.		
Item	Qty Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	1	LS CONTRACTOR MOBILIZATION, BONDS AND INSURANCE ***	\$45,000.00	\$45,000.00	\$13,000.00	\$13,000.00	\$35,000.00	\$35,000.00	\$13,000.00	\$13,000.00	\$24,900.00	\$24,900.00
2	275	STA EDGE BLADE ALL STREETS WITH NO CURB AND GUTTER PER TXDOT ITEM 316	\$100.00	\$27,500.00	\$9.00	\$2,475.00	\$200.00	\$55,000.00	\$80.00	\$22,000.00	\$145.35	\$39,971.25
3	40549	GAL ONE COURSE SURFACE TREATMENT ASPHALT (AC 20 5TR), SUPPLIED AND APPLIED, PER TXDOT ITEM 300/316, AT THE RATE OF 0.35GAL/SY	\$4.20	\$170,305.80	\$5.00	\$202,745.00	\$3.69	\$149,625.81	\$6.00	\$243,294.00	\$3.56	\$144,354.44
4	975	CY ONE COURSE SURFACE TREATMENT AGGREGATE (TY PB Gr 4) SUPPLIED AND APPLIED PER TXDOT ITEMS 302/316, AT THE RATE OF 1CY/120SY	\$102.00	\$99,450.00	\$0.00	\$0.00	\$200.00	\$195,000.00	\$205.00	\$199,875.00	\$370.50	\$361,237.50
5	242	LF REFLECTIVE PAVEMENT MARKINGS (24" STOP BAR) Type II, PER TXDOT ITEM 666	\$6.00	\$1,452.00	\$4.50	\$1,089.00	\$5.00	\$1,210.00	\$4.20	\$1,016.40	\$5.00	\$1,210.00
6	32494	LF REFLECTIVE PAVEMENT MARKINGS (4" YELLOW) Type II, PER TXDOT ITEM 666	\$3.00	\$97,482.00	\$0.34	\$11,047.96	\$0.35	\$11,372.90	\$0.33	\$10,723.02	\$0.40	\$12,997.60
7	31	EA TRAFFIC BUTTON BLUE REFLECTIVE (I) Type II-A-A, PER TXDOT ITEM 672	\$3.00	\$93.00	\$9.00	\$279.00	\$10.00	\$310.00	\$8.50	\$263.50	\$10.00	\$310.00
		TOTAL BID (SUM ITEMS 1-7)		\$441,282.80		\$230,635.96		\$447,518.71		\$490,171.92		\$584,980.79

ALTERNATE BID ITEM		Description		Unit Price	Total	Unit Price	Total	Unit Price	Total	
A1	975	CY ONE COURSE SURFACE TREATMENT AGGREGATE (TY PL Gr 4) SUPPLIED AND APPLIED PER TXDOT ITEMS 302/316, AT THE RATE OF 1CY/120SY	\$0.00	\$0.00	\$150.00	\$146,250.00	\$200.00	\$195,000.00	\$135.00	\$131,625.00
		TOTAL ALTERNATE BID (SUM ITEMS A1)			\$146,250.00		\$195,000.00		\$131,625.00	

TOTAL BID WITH ALTERNATE BID ITEM		Description		Unit Price	Total	Unit Price	Total	Unit Price	Total	
4	975	CY DEDUCT COST OF BID ITEM NO. 4	\$0.00	\$0.00	\$0.00	\$0.00	(200.00)	(205.00)	(199,875.00)	
A1	975	CY ONE COURSE SURFACE TREATMENT AGGREGATE (TY PL Gr 4) SUPPLIED AND APPLIED PER TXDOT ITEMS 302/316, AT THE RATE OF 1CY/120SY	\$0.00	\$0.00	\$150.00	\$146,250.00	\$200.00	\$195,000.00	\$135.00	\$131,625.00
		Total Base Bid			\$441,282.80		\$447,518.71		\$490,171.92	
		TOTAL ALTERNATE BID (SUM ITEMS A1)			\$376,885.96		\$447,518.71		\$421,921.92	

*** EOPCC includes 10% mobilization and contingency.

amount of awarded contract



CITY OF CHANDLER

Staff Report

PROJECT: Resolution R-051215

DATE: CC: 5/12/15

REQUEST: Consider and act on Resolution R-051215 approving a revised set of Police Department job descriptions and related salary ranges, in addition to, approving an amended organizational structure.

OVERVIEW: The Assistant Police Chief position is now vacant, which provides the Police Chief an opportunity to change the organizational structure of the Police Department and the Department's Job Descriptions. However, to make the proposed changes the council must act on the attached Resolution.

The proposed amendments to the Organizational Chart and Job Descriptions deletes the Assistant Police Chief position, adds a new Patrol Officer position and adds a job description for a Police Lieutenant. These changes are shown in the Organizational Chart in yellow. These changes do not create an additional Police position and keeps the total staff number at eight.

The immediate objective will be to hire an additional Patrol Officer and promote a Sergeant to a Lieutenant. The next step will be to promote a Patrol Officer position to a Sergeant position. If a Patrol position is promoted to Sergeant that Patrol position will be removed from the organizational structure.

The Lieutenant job description is basically the same job description as the prior Assistant Chief position without the responsibilities for Fire Marshal. The Fire Marshall duties will revert to the Henderson County Fire Marshall, as it was before James Lehman was appointed. Other sections of the Police job descriptions are indicated in yellow.

Given the prior Assistant Chief salary, the proposed changes of hiring a new Patrol position, having an increase in salary from a Sergeant to a Lieutenant and the increase in salary from Patrol to Sergeant all can be accommodated without a budget amendment.

**RECOMMENDED
ACTION:**

Consider and act on Resolution R-051215.

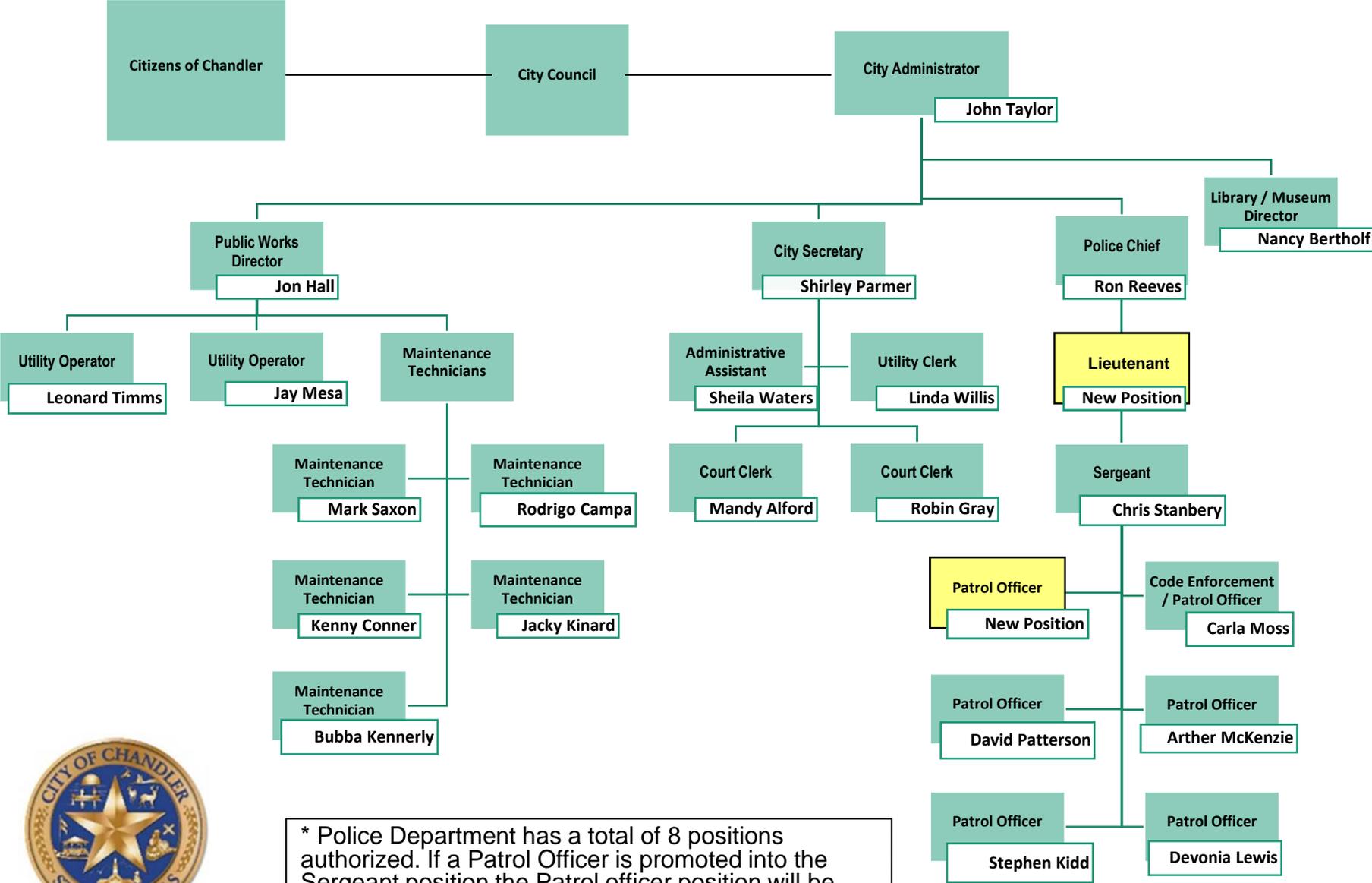
CITY CONTACT:

John Taylor, City Administrator
Ron Reeves, Police Chief

ATTACHMENTS:

Resolution R-051215
Attachment A – Organizational chart, Police Job Descriptions

City of Chandler Organizational Chart 4/29/15



* Police Department has a total of 8 positions authorized. If a Patrol Officer is promoted into the Sergeant position the Patrol officer position will be eliminated.

Police Chief



Class: Police Sworn – Exempt
Reports to: Mayor and Council

CITY OF CHANDLER
Revision Date: May 5, 2015

SALARY RANGE

Minimum - \$58,330; Midpoint - \$69,145; Maximum - \$79,974 annually

PURPOSE OF POSITION:

The purpose of this position is to protect and serve the property and citizens of the City. This is accomplished by managing Police Department operations. Other duties may include overseeing Police personnel and personnel process, supervising the budgetary process, developing Department Policy, coordinating training and career development, overseeing development and implementation of community programs, providing various forms of administrative services and interfacing with other City employees and citizens. This position provides direction to other employees.

ESSENTIAL FUNCTIONS:

- Oversees Police personnel and personnel process by managing Police personnel, coordinating the applicant and hiring process, supervising performance evaluation completion and recording, making decisions regarding promotions and administering the disciplinary process.
- Supervises the budgetary process by preparing necessary documents and information, making presentation to City Administrator and City Council, assessing the needs of the Department, reviewing and approving purchasing decisions and coordinating the payroll process.
- Develops Police Department policy by reviewing existing policies, updating policies where necessary, ensuring Departmental personnel are aware of current policies and monitoring activities of personnel to ensure their actions are correct based upon current laws and best practices.
- Coordinates training and career development ensuring the Department is providing quality training and career development opportunities for personnel.
- Oversees development and implementation of community programs by identifying problems within the community, assigning appropriate personnel to problem, implementing community programs and by planning, developing and disseminating the needed information to community groups in order to properly address the situation.
- Provides various administrative services by working with Texas Commission on Law Enforcement (TCOLE), networking with other law enforcement professionals, addressing security concerns, managing various aspects of Police operations, and pursuing operational and personnel grants.

MINIMUM QUALIFICATIONS:

Formal Knowledge/Education

Work requires broad knowledge in a general professional or technical field. Knowledge is normally acquired through four years of college resulting in a Bachelor's degree or equivalent. Must have completed a management training program from an accredited institution equivalent to Leadership

Command College (LCC), International Law Enforcement Administration (ILEA), or the FBI National Academy (NA).

Experience

Over ten years of law enforcement experience with at least five of those years at the executive level. Candidates must show demonstrated progression through Police ranks.

Certification and Other Requirements

Valid Texas Class C Driver's License, Advanced Peace Officer, Texas Commission on Law Enforcement (TCOLE).

SUPPLEMENTAL INFORMATION:

Reading

Advanced - Ability to read literature, books, reviews, scientific or technical journals, abstracts, financial reports, and/or legal documents. Ordinarily, such education is obtained in at the college level or above. However, it may be obtained from experience and self-study.

Math

Intermediate - Ability to deal with system of real numbers; practical application of fractions, percentages, ratios/proportions and measurement. Ordinarily, such education is obtained in high school up to college. However, it may be obtained from experience and self-study.

Writing

Advanced - Ability to write editorials, journals, speeches, manuals, or critiques. Ordinarily, such education is obtained in at the college level or above. However, it may be obtained from experience and self-study.

Managerial

Receives administrative directions. The employee normally performs the duty assignment within broad parameters defined by general organizational requirements and accepted practices. Total end results determine effectiveness of job performance.

Budget Responsibility

Has responsibility for final approval of budgetary recommendations to City Manager. Monitors progress towards fiscal objectives and adjusts plans as necessary to reach them.

Supervisory / Organizational Control

Work requires managing and monitoring work performance of a department including evaluating program/work objectives and effectiveness, establishing broad organizational goals and realigning work and staffing assignments for the department.

Complexity

Work is widely varied, involving analyzing and evaluating many complex and significant variables. City-wide policies, procedures, or precedents may be developed and/or recommended.

Interpersonal / Human Relations Skills

Final decisions regarding policy development and implementation are made and/or recommended. Interaction with others outside the City requires exercising participative management skills that support team efforts and quality processes.

OVERALL PHYSICAL STRENGTH DEMANDS:

Light - Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.

This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice.

Police Lieutenant



Class: Police Sworn - Exempt

Reports to: Police Chief

CITY OF CHANDLER
Revision Date: May 5, 2015

SALARY RANGE

Minimum - \$43,692; Midpoint - \$51,708; Maximum - \$59,704 annually

PURPOSE OF POSITION:

The purpose of this position is to protect citizens and property by enforcing applicable laws and providing various forms of civic service. This is accomplished by serving as commander of the following bureaus: Criminal Investigations Division (CID), Patrol Services, and Support Services. This position may also serve in the stead of the Police Chief from time to time as assigned. Other duties may include preparing and reviewing reports and correspondence, coordinating operations, managing finances, developing programs, coordinating activities with other departments and interfacing with other City employees and citizens. This position provides direction to other employees.

ESSENTIAL FUNCTIONS:

- Prepares and reviews reports and correspondence by researching information, reading, analyzing and correcting reports, making recommendations and responding to memos and correspondence.
- Coordinates individual bureau operations by reviewing and resolving issues, monitoring the progress of projects, supervising bureau employees, attending community meetings, coordinating resources and developing and implementing policies and procedures.
- Resolves issues by meeting with employees about personnel or operation issues, identifying the problem and discussing solutions.
- Observing violations and making traffic stops, searching vehicles if probable cause is found, issuing citations or written warnings and filing reports.
- Manages finances by monitoring and approving expenditures, reviewing and submitting payroll, overtime and leave reports and is responsible for budget planning and preparation as assigned.
- Develops programs by addressing problem areas and specific concerns, researching possible programs, coordinating and implementing programs, conducting meetings with other departments, other agencies and the community and evaluating the success of programs.
- Coordinates activities with other departments by meeting with other departments and agencies, discussing and resolving various issues and working with and organizing projects as necessary.
- Supervises bureau personnel by meeting with personnel, scheduling shifts, reviewing shift performances, working to improve department operations and utilizing knowledge of the problem areas within the City and the skill levels of police officers.
- Responsible for career development track of bureau employees.
- Oversees training needs of bureau personnel.

MINIMUM QUALIFICATIONS:

Formal Knowledge/Education

Must have completed a management training program from an accredited institution equivalent to

Leadership Command College (LCC), International Law Enforcement Administration (ILEA), or the FBI National Academy (NA).

Experience

Over ten years of law enforcement experience with at least five of those years at the executive level. Candidates must show demonstrated progression through Police ranks.

Licenses and Other Certifications

Valid Texas Class C Driver's License, TCOLE Intermediate Peace Officer Certificate

SUPPLEMENTAL INFORMATION:

Reading

Advanced - Ability to read literature, books, reviews, scientific or technical journals, abstracts, financial reports, and/or legal documents. Ordinarily, such education is obtained in at the college level or above. However, it may be obtained from experience and self-study.

Math

Advanced - Ability to apply fundamental concepts of theories, work with advanced mathematical operations methods, and functions of real and complex variables. Ordinarily, such education is obtained in at the college level or above. However, it may be obtained from experience and self-study.

Writing

Advanced - Ability to write editorials, journals, speeches, manuals, or critiques. Ordinarily, such education is obtained in at the college level or above. However, it may be obtained from experience and self-study.

Managerial

Receives administrative directions. The employee normally performs the duty assignment within broad parameters defined by general organizational requirements and accepted practices. Total end results determine effectiveness of job performance.

Budget Responsibility

Does research for documents, compiles data for computer entry, and/or enters or oversees data entry. Has responsibility for monitoring budget expenditures (typically non-discretionary expenditures) for a work unit of less than department size (programs, activities, projects or small organizational units)

Supervisory/Organizational Control

Work requires managing and monitoring work performance by directing subordinate supervisors or administrators, including making final decisions on hiring and disciplinary actions, evaluating program/work objectives and effectiveness, and realigning work and staffing assignments, as needed.

Complexity

Work is widely varied, involving analyzing and evaluating many complex and significant variables. City-wide policies, procedures, or precedents may be developed and/or recommended.

Interpersonal/Human Relations Skills

Final decisions regarding policy development and implementation are made and/or recommended. Interaction with others outside the City requires exercising participative management skills that support team efforts and quality processes.

OVERALL PHYSICAL STRENGTH DEMANDS:

Medium - Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly

This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice.

Code Enforcement Officer/**Patrol Officer**



Class: Police Sworn – Non-Exempt

Reports to: **Lieutenant**

CITY OF CHANDLER

Revision Date: May 5, 2015

SALARY RANGE

Minimum - \$32,684; Midpoint - \$38,877; Maximum - \$45,082 annually

PURPOSE OF POSITION:

The purpose of this position is to investigate, address and enforce City ordinances and protect the health and safety of the City's citizens. This is accomplished by conducting physical inspections, identifying and responding to complaints of code violations and facilitating and investigating illegal dumping and tampering of water services. Other duties may include public education activities, assisting the general public, providing administrative support and interfacing with other City employees and citizens.

Performs a variety of duties in the enforcement of laws, the protection of persons and property, and the prevention of crimes; performs specialized police work for assigned area of responsibilities.

This position does not provide direction to other employees.

ESSENTIAL FUNCTIONS:

- Enforces City codes and ordinances for sign, zoning, property maintenance, and nuisances by conducting inspections, investigating violations, taking photographs, removing illegal signs, issuing notices and citations and conducting follow-up investigations.
- Responds to complaints about code violations by notifying and informing establishments of violations to City ordinances, conducting inspections, issuing citations and ensuring establishments meet Federal and State codes.
- Investigates violations of illegal dumping and tampering of water services by investigating illegal water connections and reports of illegal dumping, photographing violations, gathering evidence for court cases, issuing citations, testifying in court and coordinating the removal and disposal of illegal and/or hazardous material and debris.
- Assists the general public by answering the telephone, responding to inquiries and providing information on departmental and City policies and procedures. Attends neighborhood meetings and conducts public education activities.
- Provides various form of administrative service by writing notices and citations, generating reports, maintaining files and records, preparing memos and correspondence, inputting case information into a database, researching legal information and reviewing incoming mail.
- Promotes a secure environment by patrolling by car, by foot and on bike, deterring crime by presence, assisting in high risk situations, providing special surveillance operations, taking reports, operating Police equipment, enforcing State and local laws and City ordinances, subduing combative or uncooperative citizens, making lawful arrests and keeping the peace on civil scenes.

- Enforces traffic laws by patrolling roadways, responding to calls from Dispatch Center, observing violations and making traffic stops, searching vehicles in probable cause is found, issuing citations or **written** warnings and filing reports.
- Reports on motor vehicle accidents by responding to accidents, clearing the road way, interviewing involved parties, observing and recording evidence at the scene, interpreting and drawing conclusions from evidence, making an overall assessment of the incident, taking appropriate actions, issuing citations and filing reports.
- Investigates crimes by responding to calls for service, interviewing witnesses, victims and suspects, gathering and documenting evidence, submitting evidence, filing reports, issuing citations, taking suspects into custody, and filing charges through the District Attorney's office.
- Maintains positive community relations by answering citizens' questions and providing various other forms of civic service and assistance for citizens, by surveying the public to evaluate problem areas and specific needs and questioning citizens for their opinions on Police matters.

MINIMUM QUALIFICATIONS:

Formal Education / Knowledge

Work requires knowledge of a specific vocational, administrative, or technical nature which may be obtained with six months/one year of advanced study or training past the high school equivalency. Junior college, vocational, business, and technical or correspondence schools are likely sources. Appropriate certification may be awarded upon satisfactory completion of advanced study or training. Knowledge of various State and Local regulations, laws, ordinances and policies relating to zoning, home occupations, signs, high weeds, trash, illegal dumping, junk vehicles, minimum housing standards and dangerous building abatement.

Experience

Over five years relevant work experience conducting property inspections on both public and private property, testifying in court proceedings, issuing citations, issuing notices regarding code and zoning violations; and maintaining correct/detailed record(s) of inspections and/or investigations.

Certification and Other Requirements

- Valid Texas Class C Driver's License
- Certification as a Registered Code Enforcement Officer in the State of Texas
- TCOLE Intermediate Certification

SUPPLEMENTAL INFORMATION:

Reading

Advanced - Ability to read literature, books, reviews, scientific or technical journals, abstracts, financial reports, and/or legal documents. Ordinarily, such education is obtained in at the college level or above. However, it may be obtained from experience and self-study.

Math

Intermediate - Ability to deal with system of real numbers; practical application of fractions, percentages, ratios/proportions and measurement. Ordinarily, such education is obtained in high school up to college. However, it may be obtained from experience and self-study.

Writing

Intermediate - Ability to write reports, prepare business letters, expositions, and summaries with proper format, punctuation, spelling, and grammar, using all parts of speech. Ordinarily, such education is

obtained in high school up to college. However, it may be obtained from experience and self-study.

Managerial

Receives general directions. The employee normally performs the job by following established standard operating procedures and/or policies. The employee may choose the appropriate procedure or policy. Performance is reviewed periodically.

Supervisory / Organizational Control

Work requires functioning as a lead worker performing essentially the same work as those directed, and includes overseeing work quality, training, instructing, and scheduling work.

Complexity

Work requires analysis and judgment in accomplishing diversified duties. Requires the exercise of independent thinking within the limits of policies, standards, and precedents.

Interpersonal / Human Relations Skills

Persuasion Very Frequent: More than 51% of work time.

OVERALL PHYSICAL STRENGTH DEMANDS:

Medium - Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.

This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice.

Police Officer (Certified)



Class: Police Sworn Non-Exempt

Reports To: **Sergeant**

CITY OF CHANDLER
Revision Date: July 21, 2014

SALARY RANGE

Minimum - \$32,684; Midpoint - \$38,877; Maximum - \$45,082 annually

PURPOSE OF POSITION:

Performs a variety of duties in the enforcement of laws, the protection of persons and property, and the prevention of crimes; performs specialized police work for assigned area of responsibilities.

ESSENTIAL FUNCTIONS:

- Promotes a secure environment by patrolling by car, by foot and on bike, deterring crime by presence, assisting in high risk situations, providing special surveillance operations, taking reports, operating Police equipment, enforcing State and local laws and City ordinances, subduing combative or uncooperative citizens, making lawful arrests and keeping the peace on civil scenes.
- Enforces traffic laws by patrolling roadways, responding to calls, observing violations and making traffic stops, searching vehicles in probable cause is found, issuing citations or **written** warnings and filing reports.
- Reports on motor vehicle accidents by responding to accidents, clearing the road way, interviewing involved parties, observing and recording evidence at the scene, interpreting and drawing conclusions from evidence, making an overall assessment of the incident, taking appropriate actions, issuing citations and filing reports.
- Investigates crimes by responding to calls for service, interviewing witnesses, victims and suspects, gathering and documenting evidence, submitting evidence, filing reports, issuing citations, taking suspects into custody, and filing charges through the District Attorney's office.
- Maintains positive community relations by answering citizens' questions and providing various other forms of civic service and assistance for citizens, by surveying the public to evaluate problem areas and specific needs and questioning citizens for their opinions on Police matters.

MINIMUM QUALIFICATIONS:

Formal Knowledge / Education

- High School diploma or GED
- Must be at least 21 years of age

License or Certification

- Valid Texas Class C Driver's License
- TCLEOSE Basic Certification.

ADDITIONAL ELIGIBILITY REQUIREMENTS FOR POLICE OFFICER

- Applicant must be a citizen of the United States;
- Have been honorably discharged from any and all military service or provide proof of

acceptable military re-enlistment eligibility if prior service is uncharacterized;

- Not have been convicted of or received deferred adjudication for any offense of family violence;
- Not ever been convicted of an offense above the grade of a Class B misdemeanor or a Class B misdemeanor within the last ten years;
- Not have any criminal charges pending or under indictment for any criminal offense;
- Not be currently on court-ordered community service or probation for any criminal offense;
- Not have excessive traffic tickets or accidents;
- Not have had a license issued by the Texas Commission on Law Enforcement Officer Standards and Education revoked or suspended;
- Be of good moral character
- Must be able to work shift work, holidays and weekends
- Must have the ability to read and comprehend training materials, departmental policy, rules, regulations, laws and ordinances;
- Must have the ability to establish effective working relationship with other employees, law enforcement agencies and the public;
- Must have the ability to learn the use and care of firearms and specialized equipment;
- Must possess 20/20 vision, either corrected or uncorrected or uncorrected in each eye, unless vision is corrected by the use of contact lenses which must be worn on duty and/or during all law enforcement related activities. Must be free of dichromatic color blindness, night blindness and any other visual deficiencies or limitations.
- Must possess hearing that cannot exceed an average hearing loss of 25 decibels (ANSI) at 1000, 2000, and 3000 Hertz.

OVERALL PHYSICAL STRENGTH DEMANDS:

Medium - Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly

This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice.

CITY OF CHANDLER

RESOLUTION R-051215

**RESOLUTION OF THE CITY OF CHANDLER AMENDING THE
COMPREHENSIVE SET OF JOB DESCRIPTIONS AND ASSOCIATED
SALARY RANGES**

WHEREAS, the City of Chandler adopted a comprehensive set of job descriptions for all City of Chandler staff positions through Resolution R-080714;

WHEREAS, the City of Chandler adopted salary ranges for each job description that were based on an analysis of similar municipal governmental positions through Resolution R-080714;

WHEREAS, the City of Chandler City Council believes it is in the best interest of the citizens of Chandler to amend the Comprehensive Job Descriptions and associated Salary Ranges in order to remove the Assistant Chief position and add a Patrol Officer position and add a job description for a Police Lieutenant.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHANDLER, TEXAS:

SECTION 1. That the city does hereby amend the comprehensive set of job descriptions adopted through Resolution R-080714 by removing the position of Assistant Police Chief, creating a 6th Police Patrol position and establishing a job description for a Police Lieutenant.

SECTION 2. That this action does not create another Police Department position, with the total number of positions in the Police Department remaining at eight, and if a Patrol position is promoted to Sergeant that Patrol position will be removed from the authorized positions.

SECTION 3. That the city does hereby amend the comprehensive set of job descriptions by adopting a revised set of Police Job Descriptions as identified in Exhibit A attached hereto.

PASSED AND APPROVED by City Council in Chandler, Texas, on this the 12th day of May, 2015.

The City of Chandler, Texas

Ann Hall, Mayor

Shirley Parmer, City Secretary

April 14, 2015

The City of Chandler City Council met for a regular scheduled meeting Tuesday, April 14, 2015 at Chandler City Hall. Meeting was called to order at 6:00 p.m. by Ann Hall, Mayor.

Members Present: Ann Hall
Gene Giger
Barbara Reeves
Marshall Crawford, Jr.
Janeice Lunsford
Don Daniell

Citizens Forum: Howard Taliaferro spoke regarding a code enforcement concern being applied to an older family that has health issues. Debbie Duke spoke concerning drainage issues on Walnut & Hardy. Sam Earle spoke concerning extending the time business flags could be out for businesses.

REGULAR SESSION:

Item 1. Marshall Crawford, Jr. made a motion to approve the Annual Audit Report as submitted by Gollob Morgan Peddy. Don Daniell seconded the motion. Motion carried unanimously.

Item 2. Gene Giger made a motion to approve Resolution R-041415, adopting a Municipal Maintenance Agreement between the State of Texas and the City of Chandler. Janeice Lunsford seconded the motion. Motion carried unanimously.

Item 3. Janeice Lunsford made a motion to approve an agreement with the Chamber of Commerce to operate the Winchester Park Concessions for one year. Barbara Reeves seconded the motion. Motion carried unanimously.

Item 4. Gene Giger made a motion to approve the Consent Agenda as presented. Marshall Crawford, Jr. seconded the motion. Motion carried unanimously.

Item 5. Presentation of Certificates to Citizens Academy Class.

Recessed at 6:35pm and reconvened for workshop at 7:14pm.

Workshop Session on Personnel Policies.

Meeting adjourned at 9:15pm

Ann Hall, Mayor

Shirley Parmer, City Secretary

April 28, 2015

The City of Chandler City Council met for a Special scheduled meeting Tuesday, April 28, 2015 at Chandler City Hall. Meeting was called to order at 6:00 p.m. by Ann Hall, Mayor.

Members Present: Ann Hall
Gene Giger
Barbara Reeves
Marshall Crawford, Jr.
Janeice Lunsford

Absent: Don Daniell

REGULAR SESSION:

Item 1. Marshall Crawford Jr. made a motion to approve Ordinance O-042815-A adopting an amended budget for the 2014/2015 Fiscal Year. Janeice Lunsford seconded the motion. Motion carried unanimously.

Item 2. Janeice Lunsford made a motion to approve Ordinance O-042815-B adopting an amended City of Chandler Employee Personnel Policy Handbook with the change of adding "or designee" to the SEARCHES section. Barbara Reeves seconded the motion. Motion carried unanimously.

Meeting adjourned at 6:55pm

Ann Hall, Mayor

Shirley Parmer, City Secretary



General Fund
Period Ending April 30, 2015

Beginning Bal. \$450,740.17 Operating Acct. Register Attached
Ending Bal. \$378,553.18

Ad Valorem Tax deposit \$9,202.69
City Sales Tax deposit \$49,025.73
Trash Collection \$29,735.67

Beginning Bal. \$21,023.52
Ending Bal. \$21,023.52

City of Chandler (1226)

City of Chandler Economic Development Acct. (1118)

Beginning Bal. \$50,604.02
Ending Bal. \$56,164.71

City of Chandler Economic Development Premium Money Market

Beginning Bal. \$232,358.13
Ending Bal. \$232,405.88 (1225) (.250%)

City of Chandler Police Dept. Lease Acct. (1114)

Beginning Bal. \$1,100.98
Ending Bal. \$1,100.98

City of Chandler Municipal Court Technology Fund (1112)

Beginning Bal. \$3,094.50
Ending Bal. \$3,581.82

City of Chandler Municipal Building Security Fund (1113)

Beginning Bal. \$8,913.41
Ending Bal. \$9,278.71

City of Chandler Parks & Recreation Acct. (1160)

Beginning Bal. \$1,237.88
Ending Bal. \$1,237.88

City of Chandler Land Acct. Fund (1229)

Beginning Bal. \$54,982.56
Ending Bal. \$54,982.56

“This report is in full compliance with the investment strategies as established by the City of Chandler Investment Policy and the Public Funds Investment Act (Chapter 2256)”.

City Secretary

Date



Water Fund
Period Ending April 30, 2015

Beginning Bal. \$342,235.19 Operating Acct. Register Attached
Ending Bal. \$303,616.25

Water Invoices Billed

Water Invoices Billed 4-30-15 (Bills printed: 1353) \$70,741.00

City of Chandler Money Market Acct. 1160

Beginning Bal. \$117,253.93
Ending Bal. \$117,278.02 (.250%)

City of Chandler Capital Reserve Acct. 1158

Beginning Bal. \$119,745.32
Ending Bal. \$119,769.93 (.250%)

City of Chandler Water Dept. I&S '95 Series 1134

Beginning Bal. \$382,759.47
Ending Bal. \$236,771.46 (.100%)

City of Chandler Water Dept. Grant Acct. 1156

Beginning Bal. \$10.00
Ending Bal. \$10.00

City of Chandler Water Dept. Consolidated Acct. 1157

Premium Money Market

Beginning Bal. \$114,591.35
Ending Bal. \$114,614.90 (.250%)

City of Chandler I & S Series 2010

Beginning Bal. \$63,322.82
Ending Bal. \$54,839.73 (.150%)

City of Chandler Water Well Drilling Fund

Beginning Bal. \$169,484.73
Ending Bal. \$168,809.13

City of Chandler Utility System Rev Bond Series 2014

Beginning Bal. \$575,229.43
Ending Bal. \$570,673.93 (.100%)

“This report is in full compliance with the investment strategies as established by the City of Chandler Investment Policy and the Public Funds Investment Act (Chapter 2256)”.

City Secretary

Date

Chandler Police Department Crimes and Incidents Report

Apr-15

Accidents:	no injury.....	12	w/ injury.....	1	prk. Lot.....	1	hit & run..
Assist:	DPS.....		EMS.....	7	HCSO.....	5	CVFD	2
Assaults:	simple.....		w/ weapon.....		F/ Viol.		sexual
Burglary:	residence.....		business.....		vehicle.....		storage.....	3
Alarms:	residence.....	3	business.....	10	schools.....		Pav/Mus
Criminal Tress:	residence.....		business.....		property.....		schools
Criminal Misch.	residence.....	2	business.....		vehicle.....	2	mail box
Code Violations:	rubbish, weeds	52	junk veh.....	3	illegal dumping		stag water	2
	signs.....	4	com. Veh.....		illegal burn.....	1	house no.	1
	banners/flags		buss. in Res.		loose dom. pets	5	burn perm	1
	fencing.....	2	unfit struct.		over limit pets		sol violate	
Disturbances:	domestic.....	1	drunk.....		loud noise.....	5	verbal.....	3
	barking dog.....		other.....	1				
Fraud / forgery:	credit card.....	2	debit card.....		itinternet/phone		checks.....	
Lost / found:	purse / wallet...		cash.....		credit/debit.....		animals...	1
	property.....	2	meds.....		drugs			
Returned Prop.:	purse / wallet.....		cash.....		credit/debit		other.....	1
Animal control:	Cattle.....	2	Horses.....	1	stray dogs	1	stray cats.....	
	wild animals:...		skunks.....		coyotes.....		hogs.....	
	bats.....		raccoons		snakes.....		other.....	
On site arrest:	DWI.....		DWLI.....		poss. drugs.....		pub intox. .	1
	evade arrest.....		assault.....		other.....		dis cond	
Public service:	asst. motorist...	5	funeral.....	1	courtesy trans	2	asst. pers.	2
	com policing....		public spk.		courtesy serv.		other	
Roadway Haz.:	debris / items.....	2	tree/ limbs.....	4	stalled veh.	1	other.....	2
Suspicious:	persons.....	5	vehicles.....	6	items.....		noise.....	
	odors.....		acts.....	2		1		
Thefts:	credit dedit.....		service.....		cash / checks...		ID.....	
	vehicle.....		trailer.....		copper / wire		property	2
	weapons		mowers tools		const items		shop lift.	2
Traffic Control:	traffic detour....		parades.....		spcl events.....		utility brk.	
	oversize load....		veh in road		rr arms down		other	
Unsecured prop.:	residence.....		business.....		buildings.....		vehicles.....	
	schools.....		other.....					
Warrants served:	city warrants....		criminal.....		other city.....		DPS.....	
Miscellaneous	civil standby.....		welfare.....	11	reckless driver..	4	illegal prk.	11
criminal / non	child neglect		dis conduct		child endanger.		repo.....	
criminal:	invest follow up		civil	1	inquest.....		tow vehicle	1
	abandoned prop.		abnd animal		info only.....	8	911 false	4
	poss. drug para	1	extra patrol...	1	reckless dmg...	1	traffic o/c	
	harassmant	1	utility break...	2	animl bite		seiz prop.	
	terroristic threat	1	prsn sol funds		suicidal person	1		
TOTAL								225

Prepared by Chief Reeves

Chandler Police Department Code Violations - February 2015

Violations	Warn - Violation	Disposition	Comments
Rubbish/Tires	2	Abated	McKinney place- tires, Bragg- Haley Lane
Signs	6	A/W	1- Still Open, Working with Patty Mehling on the sign located at the corner of Kidd Drive/Hwy 31E, she reassured it would be repaired,
Fencing	2	A/W	1- Abated- 630 Dollie St., 1-Working Chandler Assembly Church Fence needs repaired.
Junk Vehicles	7	A/W	Working Abandon Veh.Parts Plus, 904 Edgar -4 Junk Vehicles working with property owner one removed on 4-2-15.
Commercial Vehicles	0		
Unfit Structure	2	Working	504 Concord Accessory Building, 901 Edgar -Deck rotted-Andrew Shaw replacing the deck., 527 Cherry Gutierrez residence
Weeds/High Grass	41	A/W	455 Kickapoo, emailed USDA about the issues on the weeds. Most abated. A large portion of the non mowed areas are rain saturated. Heavy rains
Illegal - Bush/Shrub	0		
Littering -Dumping	1	Working	Property at the end of Edgar and Dollie St
Trees/Shrubs	2	Abated	
Standing Water	2	Working	Neches Street, drainage issue-Jon Hall working to correct week of May 5, 2015, Old Tyler Rd. Apts parking lot33
House Numbers	2	Working	Sean Griffin, still not put his on his residence and 542 Cherry ST.
Sub Standard Structure	1	working	Kenny Cade House- along with all of the stray cats., 540 Cherry St. McLeod-
Downed Timber	18	Working	Joel Irwin working on FM2010, delayed due to rain , has shown signs of working to complete,
Community Policing			
N.W. Contacts	3		
Business Contacts	33		
Animals	1		
Permits-Acc. B., Pool, fence	5	Working	509 Third St 2- Acc. buldings, pool, fence, 413 Harrell Acc Building
Burn Permits	1		
Crime Prevention	1	Closed	Lighting issue in the evening and night time at 305 Hwy 31 E (Parts Plus, Jack's barbar Shop, Celebrations), Carver
Current Month	April		Total
Year to Date	247		87



To: Chief of Police Ron Reeves
From: Officer David Patterson
Date: May 1, 2015
Re: POLICE EXPLORER MONTHLY REPORT FOR APRIL 2015

During the meetings held in April scenario training was conducted in reference to Officer down Rescue/First Aid scenario. Explorers covered all areas of law enforcement applicable to the scenario.

The Chandler Police Explorers had two regularly scheduled meetings on the 1st and 15th of April. The April 1st meeting covered Post topics for the upcoming summer and were concluded with Officer down Rescue/First Aid scenarios.

Explorers participated in Keep America Beautiful on Saturday the 25th of April helping to assist city employees with trash collection. I was informed by city employees that their help was greatly appreciated. Chief Explorer Ruiz then participated in Project Transformation and spent the remainder of the evening assisting with repairs on a residence home off FM 317

The Lions club can bin project was completed will be moved in May to the Brookshire's parking lot in our city.

The Community Service wall will be completed in the month of May.

The Explorers Police Academy this summer has been canceled due to funding and officer availability. Two Police Officers are required to accompany Explorers to the academy and stay with them during their training. Due to several Officers retiring and new officers being hired personnel availability is limited.

The next scheduled meeting is scheduled for May 6th and May 20th.

A handwritten signature in black ink, appearing to read "David Patterson".

David Patterson
Explorer Program Advisor

2015
CHANDLER LIBRARY STATISTICS

	NEW MEMBER	Members	TOTAL ITEM	COMPUTER USE	ON-LINE SEARCH	HOURS OPEN	Print Circulation	Ebooks	Total Cir
JAN	15	4170	30,064	322	181	176	1240	393	1633
FEB	13	4182	30,022	343	100	156	1337	408	1745
MAR	9	4188	30118	371	68	192	1571	156	1727
APR	9	4193	30929	325	65	188	1391	99	1490
MAY									
JUN									
JUL									
AUG									
SEP									
OCT									
NOV									
DEC									
YEAR									
	SummerStory-Time								
	*Expired Members deleted								
	*Ebooks and Eaudio books now included in total								
	*Ebooks total decrease due to expiration of metered access								
	Computer Class Enrollmen		11						
	Collection Value:								
	\$291,510.00 (1-1-2015)								
	Ebooks now includes Project Gutenberg's Downloads from our site								
	Decrease in items due to "weeding" of audio and paperback collection								

2014 ATTENDANCE
Chandler Museum Visitor Center

MONTH	Chandler	Tyler	Henderson Cnty	Texas	Out of State	TOTAL
March	177	19	25	33	3	257
April	28	5	7	7	4	51
May	92	31	18	8	15	164
June						
July						
Aug						
Sept						
Oct						
Nov						
Dec						

Museum Hours
Wed-Sat: 1:00 - 4:00 PM